DATA ANALYST

DOES DATA DO IT FOR YOU?!

MOTIVATED BY MAKING A DIFFERENCE?

This certainly describes us, and we're seeking like-minded data enthusiasts to join our friendly and aspirational team. As a consultancy with a strong social purpose, we're not looking for just any data analyst though! We're looking for a data analyst who can evidence exceptional analytical capability, but also one who shares our passion to positively improve the life chances of young people.

What you'll be doing

Working closely with the rest of the consulting team you will analyse data to create accessible and visually appealing insights for a range of clients with a social purpose. Contributing to a wide variety of projects your typical responsibilities will include:

- Data analysis and visualisation for clients using a range of analysis tools, including Microsoft Excel, Tableau, Access and SQL
- Manipulating and preparing data for web-based systems including SEND Dashboard, Intelligent London, EYFS Tracker, Applied Learning Tracker and SS Tracker, as well as helping to develop the Mime Data Hub (our core information repository)
- Pulling out key findings from our analytical reports for our clients
- Other work on client facing projects. This will vary depending on the skills you bring, but may include report writing, statistical analysis, desk research, coding to automate processes, design work and assistance with marketing
- Quality assuring work carried out by other members of the team to ensure that they meet Mime's exceptional standards
- Supporting users with our school software

What we're looking for

We value talent and drive. As an entry or early career level role in our small commercial enterprise, we're looking for a smart, motivated recent graduate with the following skills and qualities:

- An excellent level of academic attainment (First or 2:1) within a relevant quantitative degree discipline such as mathematics, science, engineering, computing or social sciences
- It's also critical our team are great written and verbal communicators, not only able to make sense of large data sets themselves, but also able to convey insights to those from less technical backgrounds
- Extremely well organised, able to juggle multiple demands on your time but retaining a meticulous attention to detail
- Self-motivated with the ability to pick up new ideas readily
- Ideally, you'll have gained some work experience (perhaps an internship) within an analytical capacity, perhaps within a technical, consulting or educational arena

- Good Microsoft Excel knowledge is an essential requirement, with experience of analytics and database tools/languages such as Tableau, Microsoft Access, SQL or other relational database being desirable
- Coding experience is advantageous (e.g., Python, R or VBA), as would be experience of applied statistics, such as significance testing
- A keen eye for design in the effective presentation of data

Who are we and why join us?

Mime is an innovative, award-winning consultancy that uses data and technology to help organisations make better decisions to improve life chances. Formed in 2007 we've already established a great reputation bringing specialist expertise to our clients, and we plan to continue growing. Primarily working with schools, academy trusts, local authorities and charities, we offer a range of services including data analysis, visualisations and system development. Key to our work is our creative ability to make complicated information accessible to a range of audiences – making information matter.

Joining our small, friendly and supportive team, you will have genuine responsibility from an early stage and exposure to a wide range of the different elements of the work we do, alongside structured training. As a small, progressively minded business, we truly value the contribution of our team members, welcoming the opinions and ideas of everyone. Working for us offers a unique opportunity to support an innovative, entrepreneurial business doing work that makes a real difference to people's lives.

This role will be based in our office in Clapham, SW London, but we're also very happy to discuss more flexible working arrangements

Package:

- Salary £25-27,000 p.a. (relative to experience)
- 25 days annual leave + bank holidays (can buy or sell up to 5 days per year)
- Laptop
- Contributory pension
- Healthcare (after 1 years' service)
- Childcare vouchers
- Team social events
- Paid volunteering day (annually)
- Cycle to work scheme
- Discounts in local businesses (such as gym membership)

To apply please send your CV and a covering letter to explain your interest and career motivations to jobs@mimeconsulting.co.uk.

We are committed to being an inclusive employer and we welcome applications from everyone regardless of age, gender, ethnicity, sexual orientation, faith or disability. If you have particular accessibility needs, please get in touch and let us know any requirements you may have.

Please note, we are unable to consider applications from those who will require sponsorship to live and work in the UK.

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